

Job Title:	IT Operations Manager
Position Type :	Volunteer to 1099, with Full Time potential
Job Description	
<p>Job Purpose: Serves information processing by planning, organizing, and evaluating IT operations; managing staff; vetting, selecting, and managing IT vendors.</p> <p>Duties:</p> <ul style="list-style-type: none"> • Accomplishes IT operations human resource objectives by recruiting, selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees; communicating job expectations; planning, monitoring, appraising, and reviewing job contributions; planning and reviewing compensation actions; enforcing policies and procedures. • Achieves IT operations operational objectives by maintaining current system; evaluating, recommending, testing and installing new technology; contributing information and recommendations to strategic plans and reviews; preparing and completing action plans; implementing production, productivity, quality, and customer-service standards; resolving problems; completing audits; identifying trends; determining system improvements; implementing change. • Meets IT operations financial objectives by forecasting requirements; preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective actions. • Determines IT operations service requirements by analyzing needs of users/departments; prioritizing modifications to core system applications; resolves organizational conflict; developing and implementing documentation requirements for problem resolution. • Improves quality results by evaluating and upgrading processes; directing changes. • Provides information by collecting, analyzing, and summarizing data and trends in new technologies for storage architecture, capacity, and response time. • Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations. • Accomplishes information systems and organization mission by completing related results as needed. <p>Skills/Qualifications: Network Design, Implementation, and Maintenance, SaaS and Cloud-based Product Integration Familiarity, Vendor Management, Staff Recruitment and Management, Relationship Building, Conflict Resolution, Project Management, Budget Development, Promoting Continuous Process Improvement</p> <p>Supplemental: SMB/Start-up, Outsourcing, Gaming/Game Theory, SDLC, Mobile Experience</p> <p>Interested Candidates should submit a completed resume and cover letter to: Abdul Jabali careers@brainmatch.net 7301 Burnet Rd., Ste. 102-268, Austin, TX 78757</p>	
<p>BrainMatch is the world's first online community for project-based internships. Like a specialized headhunter, we recruit highly talented and driven students to do real work for companies at a fraction of the cost of traditional employees and contractors.</p> <p>In turn, students gain invaluable real-world work experience, build a real-time professional portfolio (not just a resume), <i>and</i> earn money for college.</p>	